

**STATE OF MONTANA
LEGISLATIVE BRANCH
EXCLUDING THE CONSUMER COUNSEL

FINANCIAL-COMPLIANCE AUDIT FOR THE
TWO FISCAL YEARS ENDED JUNE 30, 2001**

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**STATE OF MONTANA
LEGISLATIVE BRANCH
EXCLUDING THE CONSUMER COUNSEL
FINANCIAL-COMPLIANCE AUDIT FOR THE
TWO FISCAL YEARS ENDED JUNE 30, 2001**

**JUNKERMIER, CLARK, CAMPANELLA, STEVENS, P.C.
Certified Public Accountants**

LEGISLATIVE AUDIT DIVISION

Scott A. Seacat, Legislative Auditor
John W. Northey, Legal Counsel



Deputy Legislative Auditors:
Jim Pellegrini, Performance Audit
Tori Hunthausen, IS Audit & Operations
James Gillett, Financial-Compliance Audit

October 2001

The Legislative Audit Committee
Of the Montana State Legislature:

Enclosed is the report on the audit of the Legislative Branch, excluding the Consumer Counsel, for the two fiscal years ended June 30, 2001.

The audit was conducted by the accounting firm Junkermier, Clark, Campanella & Stevens, P.C., under a contract between the firm and our office. The comments contained in this report represent the views of the firm and not necessarily the Legislative Auditor.

Written response to the report is included in the back of the audit report.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Scott A. Seacat", with a long, sweeping horizontal line extending to the right.

Scott A. Seacat
Legislative Auditor

01C-04

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LEGISLATIVE BRANCH
EXCLUDING THE CONSUMER COUNSEL
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**LEGISLATIVE BRANCH
EXCLUDING THE CONSUMER COUNSEL
ELECTED AND APPOINTED OFFICIALS
AS OF JUNE 30, 2001**

LEGISLATIVE COUNCIL AND LEGISLATIVE SERVICES DIVISION

REPRESENTATIVES

Kim Gillan - Vice Presiding Officer
George Golie
Doug Mood
Mark Noennig
Brad Newman
Paul Sliter

SENATORS

Tom Beck - Presiding Officer
B.F. "Chris" Christiaens
Vicki Cocchiarella
Mack Cole
Steve Doherty
Fred Thomas

EXECUTIVE DIRECTOR: Lois Menzies

LEGISLATIVE AUDIT COMMITTEE AND LEGISLATIVE AUDIT DIVISION

REPRESENTATIVES

Jeff Pattison - Vice-Presiding
Joe Balyeat
Dee Brown
Bill Eggers
Hal Jacobson
David Wanzenried

SENATORS

Jon Tester - Presiding Officer
John Cobb
Jim Elliott
Dan Harrington
Ken Miller
Corey Stapleton

LEGISLATIVE AUDITOR: Scott A. Seacat

LEGISLATIVE FINANCE COMMITTEE AND LEGISLATIVE FISCAL DIVISION

REPRESENTATIVES

Dave Lewis - Presiding Officer
Gary Forrester
Joey Jayne
Dave Kasten
William Price
Joe Tropila

SENATORS

Greg Jergeson - Vice-Presiding
Royal Johnson
Bob Keenan
Linda Nelson
Emily Stonington
Tom Zook

LEGISLATIVE FISCAL ANALYST: Clayton L. Schenck



**Junkermier • Clark
Campanella • Stevens • P.C.**

Certified Public Accountants

Ward F. Junkermier, CPA
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Rick A. Frost, CPA
Robert E. Nebel, CPA
Joseph F. Shevlin, CPA
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David L. Wilsey, CPA
Kris V. Fuehrer, CPA
Ronald P. Ramsbacher, CPA
Kurt F. Ingold, CPA
Brian J. Zottnick, CPA

INDEPENDENT AUDITORS' REPORT

The Legislative Audit Committee
Of the Montana State Legislature:

We have audited the accompanying financial schedules of the Legislative Branch, excluding the Consumer Counsel (the Legislative Branch), for the fiscal years ended June 30, 2000 and 2001, as listed in the table of contents. These financial schedules are the responsibility of the Branch's management. Our responsibility is to express an opinion on these financial schedules based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial schedules are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial schedules. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial schedule presentation. We believe that our audits provide a reasonable basis for our opinion.

As described in Note 1 to the financial schedules, the Legislative Branch's financial schedules are prepared in accordance with state accounting policy, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial schedules referred to above present fairly, in all material respects, the results of operations and changes in fund balances of the Legislative Branch for the fiscal years ended June 30, 2000 and 2001, in conformity with the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued a report dated September 6, 2001 on our consideration of the Legislative Branch's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Junkermier, Clark, Campanella, Stevens, P.C.

Helena, Montana
September 6, 2001

Legislative Branch
SCHEDULE OF CHANGES IN FUND BALANCES & PROPERTY HELD IN TRUST
FOR THE FISCAL YEAR ENDED JUNE 30, 2000

FOR ALL FUNDS

	General Fund	Special
	Revenue Fund	
	\$	\$
FUND BALANCE: July 1, 1999		
PROPERTY HELD IN TRUST: July 1, 1999	(190,321)	221,816
	<u> </u>	<u> </u>
ADDITIONS		
Budgeted Revenues & Transfers-In	9,711	2,706,182
NonBudgeted Revenues & Transfers-In	6,553	35,228
Prior Year Revenues & Transfers-In Adjustments	(105)	529
Cash Transfers In(Out)		
Direct Entries to Fund Balance	6,943,500	220,585
Additions To Property Held in Trust		
Total Additions	<u>6,959,659</u>	<u>2,962,524</u>
REDUCTIONS		
Budgeted Expenditure & Transfers-Out	7,892,799	2,142,924
NonBudgeted Expenditure & Transfers-Out		
Prior Year Expenditure & Transfers-Out Adjustments	(1,999)	106
Reductions in Property Held in Trust		
Total Reductions	<u>7,890,800</u>	<u>2,143,030</u>
FUND BALANCE: June 30, 2000	<u>\$ (1,121,462)</u>	<u>\$ 1,041,310</u>
PROPERTY HELD IN TRUST: June 30, 2000		

See the notes to financial statements.

Legislative Branch
SCHEDULE OF TOTAL REVENUES & TRANSFERS-IN
FOR THE FISCAL YEAR ENDED JUNE 30, 2000

FOR ALL FUNDS

TOTAL REVENUES & TRANSFERS-IN BY CLASS	General Fund	Special Revenue Fund	Total
Taxes	\$ 1,708	\$ 641	\$ 2,349
Charges for Services		1,445,823	1,445,823
Sale of Documents, Merchandise and Property	9,606	1,238,797	1,248,403
Miscellaneous	4,845	1,678	6,523
Grants, Contracts, Donations and Abandonments		55,000	55,000
Total Revenues & Transfers-In	<u>16,159</u>	<u>2,741,939</u>	<u>2,758,098</u>
Less: Nonbudgeted Revenues & Transfers-In	6,553	35,228	41,781
Prior Year Revenues & Transfers-In Adjustments	(105)	529	424
Actual Budgeted Revenues & Transfers-In	<u>9,711</u>	<u>2,706,182</u>	<u>2,715,893</u>
Estimated Revenues & Transfers-In	3,000	2,791,864	2,794,864
Budgeted Revenues & Transfers-In Over (Under) Estimated	<u>\$ 6,711</u>	<u>\$ (85,682)</u>	<u>\$ (78,971)</u>
BUDGETED REVENUES & TRANSFERS-IN OVER (UNDER) ESTIMATED BY CLASS			
Taxes		\$ 0	\$ 0
Charges for Services		80,049	80,049
Sale of Documents, Merchandise and Property	\$ 6,711	(120,731)	(114,020)
Miscellaneous		0	0
Grants, Contracts, Donations and Abandonments		(45,000)	(45,000)
Budgeted Revenues & Transfers-In Over (Under) Estimated	<u>\$ 6,711</u>	<u>\$ (85,682)</u>	<u>\$ (78,971)</u>

See the notes to financial statements.

Legislative Branch
SCHEDULE OF TOTAL EXPENDITURES & TRANSFERS-OUT
FOR THE FISCAL YEAR ENDED JUNE 30, 2000

FOR ALL FUNDS

PROGRAM EXPENDITURES & TRANSFERS-OUT BY OBJECT

	AUDIT & EXAMINATION	FISCAL ANALYSIS & REVIEW	LEGIS. COMMITTEES & ACTIVITIES	LEGISLATIVE SERVICES	LEGISLATIVE FEED BILL	LEGISLATURE - HOUSE	LEGISLATURE - SENATE	Total
PERSONAL SERVICES								
SALARIES	\$ 2,089,662	\$ 818,095	\$ 55,721	\$ 2,001,404	\$ 1,847	\$ 56,712	\$ 35,645	\$ 5,059,086
OTHER COMPENSATION	485,323	176,434	4,631	472,587	847	29,400	14,700	1,444,100
EMPLOYEE BENEFITS	2,574,985	994,529	60,352	2,473,981	2,694	524,117	259,859	1,922,798
Total						610,229	309,204	7,025,984
Operating Expenses								
Supplies & Materials	117,117	35,873	16,663	1,136,399	96,832	5,564	4,586	1,413,034
COMMUNICATIONS	18,526	4,889	1,500	584,070	121	2,552	2,890	594,348
TRAVEL	24,008	17,481	3,802	72,919	12,372	1,439	1,537	133,558
Rent	87,184	14,852	130,408	20,570		28,235	22,724	303,973
REPAIR & MAINTENANCE	69	385	695	114,885		1,304	1,204	116,541
OTHER EXPENSES	384		38,543	38,543		3,643	522	44,092
Total	29,285	760	138,410	105,951			300	274,346
Total	278,572	74,240	291,476	2,053,977	108,325	42,737	33,563	2,881,892
Equipment & Intangible Assets								
Equipment								
Total	0	0	0	125,954	0	0	0	125,954
Total Program Expenditures & Transfers-Out	\$ 2,851,557	\$ 1,068,769	\$ 351,830	\$ 4,553,922	\$ 112,019	\$ 652,966	\$ 342,767	\$ 10,033,830

PROGRAM EXPENDITURES & TRANSFERS-OUT BY FUND

General Fund	\$ 1,733,653	\$ 1,068,769	\$ 324,500	\$ 3,656,126	\$ 112,019	\$ 652,966	\$ 342,767	\$ 7,890,800
Special Revenue Fund	1,117,904		27,330	987,796				2,143,030
Total Program Expenditures & Transfers-Out	2,851,557	1,068,769	351,830	4,653,922	112,019	652,966	342,767	10,033,830
Less: Nonbudgeted Expenditures & Transfers-Out	0	0	0	0	0	0	0	0
Prior Year Expenditures & Transfers-Out Adjustments	(415)	52	384	(1,950)	0	18	18	(1,893)
Actual Budgeted Expenditures & Transfers-Out	2,851,972	1,068,717	351,446	4,655,872	112,019	652,948	342,749	10,035,723
Budget Authority	3,101,880	1,162,778	733,711	4,747,190	274,232	1,397,186	798,975	12,215,952
Unspent Budget Authority	249,308	94,061	382,265	91,318	162,213	744,238	456,226	2,180,229
UNSPENT BUDGET AUTHORITY BY FUND								
General Fund	\$ 76,565	\$ 94,061	\$ 309,211	\$ 91,318	\$ 162,213	\$ 744,238	\$ 456,226	\$ 1,933,832
Special Revenue Fund	173,343		73,054	0				246,397
Unspent Budget Authority	249,308	94,061	382,265	91,318	162,213	744,238	456,226	2,180,229

See the notes to financial statements.

Legislative Branch
SCHEDULE OF CHANGES IN FUND BALANCES & PROPERTY HELD IN TRUST
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

FOR ALL FUNDS

	General Fund	Special Revenue Fund
	<u>\$ (1,121,462)</u>	<u>\$ 1,041,310</u>
FUND BALANCE: July 1, 2000		
PROPERTY HELD IN TRUST: July 1, 2000		
ADDITIONS		
Budgeted Revenues & Transfers-In	53,422	1,239,231
NonBudgeted Revenues & Transfers-In	5,055	19,713
Prior Year Revenues & Transfers-In Adjustments	(80)	(15,815)
Cash Transfers In(Out)		
Direct Entries to Fund Balance	13,088,421	(199,922)
Additions To Property Held in Trust		
Total Additions	<u>13,146,818</u>	<u>1,043,207</u>
REDUCTIONS		
Budgeted Expenditure & Transfers-Out	12,072,207	1,871,927
NonBudgeted Expenditure & Transfers-Out		
Prior Year Expenditure & Transfers-Out Adjustments	(15,780)	(10,296)
Reductions in Property Held in Trust		
Total Reductions	<u>12,056,427</u>	<u>1,861,631</u>
FUND BALANCE: June 30, 2001	<u>\$ (31,071)</u>	<u>\$ 222,886</u>
PROPERTY HELD IN TRUST: June 30, 2001		

See the notes to financial statements.

Legislative Branch
SCHEDULE OF TOTAL REVENUES & TRANSFERS-IN
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

FOR ALL FUNDS

TOTAL REVENUES & TRANSFERS-IN BY CLASS

	General Fund	Special Revenue Fund	Total
Taxes	\$ 1,871		\$ 1,871
Charges for Services		1,200,103	1,200,103
Sale of Documents, Merchandise and Property	53,342	40,526	93,868
Miscellaneous	3,184		3,184
Grants, Contracts, Donations and Abandonments		2,500	2,500
Total Revenues & Transfers-In	<u>58,397</u>	<u>1,243,129</u>	<u>1,301,526</u>
Less: Nonbudgeted Revenues & Transfers-In	5,055	19,713	24,768
Prior Year Revenues & Transfers-In Adjustments	(80)	(15,815)	(15,895)
Actual Budgeted Revenues & Transfers-In	<u>53,422</u>	<u>1,239,231</u>	<u>1,292,653</u>
Estimated Revenues & Transfers-In	40,000	1,308,464	1,348,464
Budgeted Revenues & Transfers-In Over (Under) Estimated	<u>\$ 13,422</u>	<u>\$ (69,233)</u>	<u>\$ (55,811)</u>

BUDGETED REVENUES & TRANSFERS-IN OVER (UNDER) ESTIMATED BY CLASS

Taxes		\$ 0
Charges for Services		(36,251)
Sale of Documents, Merchandise and Property	\$ 13,422	(22,060)
Miscellaneous		0
Grants, Contracts, Donations and Abandonments		2,500
Budgeted Revenues & Transfers-In Over (Under) Estimated	<u>\$ 13,422</u>	<u>\$ (55,811)</u>

See the notes to financial statements.

Legislative Branch
SCHEDULE OF TOTAL EXPENDITURES & TRANSFERS-OUT
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

FOR ALL FUNDS

PROGRAM EXPENDITURES & TRANSFERS-OUT BY OBJECT

	AUDIT & EXAMINATION	FISCAL ANALYSIS & REVIEW	LEGIS COMMITTEES & ACTIVITIES	LEGISLATIVE SERVICES	LEGISLATIVE SERVICES FEED BILL	LEGISLATURE HOUSE	LEGISLATURE SENATE	Total
PERSONAL SERVICES								
SALARIES	\$ 2,202,603	\$ 867,731	\$ 52,165	\$ 2,125,104	\$ 87,250	\$ 1,144,167	\$ 795,315	\$ 7,274,335
OTHER COMPENSATION								
EMPLOYEE BENEFITS	508,509	185,763	4,527	489,061	12,059	942,126	470,539	1,412,865
Total	<u>2,711,112</u>	<u>1,053,494</u>	<u>56,692</u>	<u>2,614,165</u>	<u>99,309</u>	<u>2,843,823</u>	<u>1,671,414</u>	<u>11,050,009</u>
Operating Expenses								
Other Services	87,596	49,478	25,859	915,895	235,585	90,595	27,801	1,432,809
Supplies & Materials	32,013	13,150	29,194	230,013	12,407	166,420	100,990	594,187
COMMUNICATIONS	17,216	11,574	3,341	37,292	66,014	6,677	4,542	146,656
TRAVEL	74,223	7,820	76,146	17,133		82,307	40,680	298,311
Rent	322		875	132,626		1,374	468	133,865
REPAIR & MAINTENANCE	449		2,168	21,210		2,761	1,848	28,436
OTHER EXPENSES	29,737	322	98,074	83,891	255	956	1,794	215,029
Total	<u>241,556</u>	<u>82,344</u>	<u>235,659</u>	<u>1,438,260</u>	<u>314,261</u>	<u>351,090</u>	<u>178,123</u>	<u>2,841,293</u>
Equipment & Intangible Assets								
Equipment								
Total	<u>0</u>	<u>0</u>	<u>0</u>	<u>26,756</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>26,756</u>
Total Program Expenditures & Transfers-Out	<u>\$ 2,952,668</u>	<u>\$ 1,135,838</u>	<u>\$ 292,351</u>	<u>\$ 4,079,181</u>	<u>\$ 413,570</u>	<u>\$ 3,194,913</u>	<u>\$ 1,849,537</u>	<u>\$ 13,918,058</u>

PROGRAM EXPENDITURES & TRANSFERS-OUT BY FUND

General Fund	\$ 1,419,939	\$ 1,135,838	\$ 277,828	\$ 3,764,802	\$ 413,570	\$ 3,194,913	\$ 1,849,537	\$ 12,056,427
Special Revenue Fund	1,532,729		14,523	314,379				1,861,631
Total Program Expenditures & Transfers-Out	<u>2,952,668</u>	<u>1,135,838</u>	<u>292,351</u>	<u>4,079,181</u>	<u>413,570</u>	<u>3,194,913</u>	<u>1,849,537</u>	<u>13,918,058</u>
Leas: Nonbudgeted Expenditures & Transfers-Out	0	0	0	0	0	0	0	0
Prior Year Expenditures & Transfers-Out Adjustments	(926)	(22)	0	(34,059)	(1,215)	155	0	(26,076)
Actual Budgeted Expenditures & Transfers-Out	2,953,594	1,135,860	292,351	4,103,249	414,785	3,194,758	1,849,537	13,944,134
Budget Authority	3,431,304	1,172,288	382,285	4,351,461	786,841	4,333,906	2,727,787	17,185,652
Unspent Budget Authority	<u>477,710</u>	<u>38,428</u>	<u>58,914</u>	<u>248,212</u>	<u>371,856</u>	<u>1,139,148</u>	<u>878,250</u>	<u>3,241,518</u>

UNSPENT BUDGET AUTHORITY BY FUND

General Fund	\$ 459,230	\$ 36,428	\$ 31,383	\$ 124,193	\$ 371,856	\$ 1,139,148	\$ 878,250	\$ 3,040,488
Special Revenue Fund	18,480		59,531	124,019				201,030
Unspent Budget Authority	<u>477,710</u>	<u>36,428</u>	<u>89,914</u>	<u>248,212</u>	<u>371,856</u>	<u>1,139,148</u>	<u>878,250</u>	<u>3,241,518</u>

See the notes to financial statements.

**LEGISLATIVE BRANCH
EXCLUDING THE CONSUMER COUNSEL
NOTES TO FINANCIAL STATEMENTS
June 30, 2000 and 2001**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The Legislative Branch uses the modified accrual basis of accounting, as defined by state accounting policy, for its Funds. In applying the modified accrual basis, the Legislative Branch records:

Revenues when it receives cash or when receipts are measurable and available to pay current period liabilities.

Expenditures for valid obligations when the department incurs the related liability and it is measurable, with the exception of the cost of employees' annual and sick leave. State accounting policy requires the Legislative Branch to record the cost of employees' annual leave and sick leave when used or paid.

The Legislative Branch uses the accrual basis of accounting for the State Lottery Fund. Under the accrual basis, as defined by state accounting policy, the Legislative Branch records revenues in the accounting period when measurable and records expenses in the period incurred, when measurable.

Expenditures and expenses may include: entire budgeted service contracts even though the Legislative Branch receives the services in a subsequent fiscal year; goods ordered with a purchase order before fiscal year-end, but not received as of fiscal year-end; and equipment ordered with a purchase order before fiscal year-end.

Financial Schedule Presentation

The financial schedule format is in accordance with the policy of the Legislative Audit Committee. The financial schedules are prepared from the transactions posted to the Statewide Accounting, Budgeting and Human Resource System without adjustment.

Accounts are organized in funds according to state law. The Legislative Branch uses the following funds:

Governmental Funds:

General Fund -used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund -used to account for proceeds of specific revenue sources legally restricted to expenditures for specific purposes.

**LEGISLATIVE BRANCH
EXCLUDING THE CONSUMER COUNSEL
NOTES TO FINANCIAL STATEMENTS (Continued)
June 30, 2000 and 2001**

2. GENERAL FUND BALANCE

The General Fund is a statewide fund. Each agency does not have a separate General Fund since its only authority is to pay obligations from the statewide General Fund within its appropriation limits. The beginning and ending fund balances reported on the accompanying Schedules of Changes in Fund Balances and Property Held in Trust reflect the Legislative Branch's, excluding the Consumer Counsel, share of the statewide General Fund balance for the years ended June 30, 2000 and 2001.



**Junkermier • Clark
Campanella • Stevens • P.C.**

Certified Public Accountants

Ward F. Junkermier, CPA
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Brian J. Zottnick, CPA

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Legislative Audit Committee
of the Montana State Legislature:

We have audited the financial schedules of the Legislative Branch, excluding the Consumer Counsel (the Legislative Branch), for the fiscal years ended June 30, 2000 and 2001 and have issued our report thereon dated September 6, 2001. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Legislative Branch's, financial schedules are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial schedule amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Legislative Branch's, internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial schedules and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components, does not reduce to a relatively low level, the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of management and the Legislature and is not intended to be and should not be used by anyone other than these specified parties.

Junkermier, Clark, Campanella, Stevens, P.C.

Helena, Montana
September 6, 2001

Council Senate Members
TOM BECK - CHAIR MAN
B.F. "CHRIS" CHRISTAENS
VICKI COCCHIARELLA
MACK COLE
STEVE DOHERTY
FRED THOMAS



Council House Members
KIM GILLAN - VICE
CHAIRMAN
GEORGE GOLIE
DANIEL McGEE
DOUG MOOD
BRAD NEWMAN
MARK NOENNIG

Executive Director
LOIS MENZIES

Montana Legislative Services Division

Office of the Executive Director

PO BOX 201706
Helena, Montana 59620-1706
(406) 444-3064
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October 10, 2001

Junkermier, Clark, Campanella, Stevens, P.C.
Certified Public Accountants
P.O. Box 1164
Helena, MT 59624-1164

RE: Legislative Branch Audit Response

Dear Junkermier, Clark, Campanella, Stevens, P.C.:

The Legislative Branch has reviewed the draft audit report for the Legislative Branch (agency 11040). We are pleased that our agency accounting meets all tested standards and that no recommendations for improved practices were necessary.

We are particularly pleased that we have a long history of clean audits. Dedication and cooperation of a number of people make this possible. In particular, Karen Berger, Manager of the Financial Services Office, has consistently ensured that high standards in accounting are met and maintained.

Thank you for your work.

Sincerely,

A handwritten signature in cursive script, reading "Lois Menzies".

LOIS MENZIES
Executive Director

